

# OPEN HIGH SCHOOL BOARD OF TRUSTEES MEETING MINUTES

OHSU Office

9067 S. 1300 W. #303

West Jordan, UT 84088



November 2, 2012

## ATTENDANCE

**Meeting called to order at 10:14 AM by Kelley Broadbent**

**In Attendance:** Jen Christensen, Kelley Broadbent, Bart Barker, Gwendolyn Smith

**Excused:** David Wiley, John Dougall

**Others in Attendance:** DeLaina Tonks (Director), Kim Dohrer (AW), Gabe Clark (AW), Gavin Hutchinson (AW), Kara Finley (AW)

## CONSENT ITEMS

### September 14, 2012 Board Meeting Minutes

Jen Christensen made a motion to approve the September 14, 2012 Board Meeting Minutes; Bart Barker seconded the motion. Motion passed unanimously.

## VOTING ITEMS

### Board Term Renewals

Jen Christensen reviewed the staggered Board Member terms.

Bart Barker made a motion to approve the Board Term Renewal for Jen Christensen for an additional three-year term; Kelley Broadbent seconded the motion. The motion passed with a majority vote, the votes were as follows:

Kelley Broadbent – AYE

Bart Barker – AYE

Gwendolyn Smith – AYE

Jen Christensen – ABSTAINED

Jen Christensen made a motion to approve the Board Term Renewal for Bart Barker for an additional three-year term; Gwendolyn Smith seconded the motion. The motion passed with a majority vote, the votes were as follows:

Kelley Broadbent – AYE

Gwendolyn Smith – AYE

Jen Christensen – AYE

Bart Barker – ABSTAINED

### Utah Consolidated Application (UCA) Plans

DeLaina Tonks reviewed the UCA allocations and how the funds will serve OHSU students. The Board discussed how the funds are received and the timeline of the funding.

Bart Barker made a motion to approve the 2012-2013 Utah Consolidated Application Plans and budget, including the Title IIA Plan, the Accelerated Students Program Plan (Gifted & Talented), the Enhancement for At-Risk Students Plan, and the IDEA Plan; Gwendolyn Smith seconded the motion. Motion passed unanimously.

### Cost for Assessments/Assignments MOU

DeLaina Tonks reviewed the consulting that OHSU has performed with various organizations and funds that the school has earned. Gavin Hutchinson discussed the tax implications of consulting. DeLaina presented the recommended pricing for consulting and the Board discussed the funds covering the schools costs.

Jen Christensen made a motion to approve the Cost for Assessments/Assignments Memorandum of Understanding, including Study & Work Global; Gwendolyn Smith seconded the motion. Motion passed

unanimously.

#### **eDynamics Learning License for \$5,335**

The eDynamics Learning tool is for the forensics science course and provides a pathway for students to get the credits needed. This is one of the student's favorite courses and provides critical thinking pathways.

Gwendolyn Smith made a motion to approve the eDynamics Learning License for \$5,335; Jen Christensen seconded the motion. Motion passed unanimously.

### **DISCUSSION ITEMS**

#### **Finance Committee Report**

Bart Barker presented the budget and currently the school is doing well by spending what is allocated for the October 1 Count. Bart commended DeLaina Tonks and Gavin Hutchinson for their efforts on properly tracking and maintaining school funds.

### **REPORTING ITEMS**

#### **School LAND Trust Committee Board Rule**

Gabe Clark reviewed the change to the School LAND Trust Board Rule, which now makes the School LAND Trust Committee the schools Board of Directors. The Board of Directors always needed to approve the plan and now will serve in place of the School LAND Trust Committee.

#### **Public Education Online Report 2011-2012**

A report was released by USOE that shows completion rates from Utah Online Providers. Open High School had the highest rate of completion during the 2011-2012 school year of all the online providers. OHSU had 100% of the CRT Language Arts courses achieve the highest proficiency. DeLaina would like to see the report available to parents when they are researching online education providers.

### **DIRECTOR REPORT**

#### **Marketing Update – Intrepid Annual Strategic Plan**

The strategic plan shows a years worth of marketing efforts for the school and the media alerts that are included in the plan. The marketing group has also been working on rebranding OHSU with a new name centered on the mission and focus of the school. The Board discussed names that have been proposed and the need to continue evaluating how to brand the school. The Board will discuss the school name further at the next Board Meeting and DeLaina will get feedback from students.

#### **Enrollment Update**

The October 1 Count had 334 students enrolled and since then 18 students have withdrawn. The 2013-2014 lottery will start running after the school rebranding is finalized.

#### **Miscellaneous**

The Accreditation Report is completed and ready for the team to come visit on November 15, 2012. There is an action plan that each department helped create and they have specific focuses and timelines.

A GED Preparation Course from Shmoop will be presented to seniors who are short credits and the class should be entertaining and educational for the students.

A special education/foods teacher moved and has been replaced with a new hire to be approved at the next Board Meeting.

DeLaina also reported on attending the iNACOL Virtual School Symposium (VSS) and the presentation that was given by the school. At VSS, the school met with Excelsior College, which can give students credits by exams and it is a faster and cost effective way to get college credit. The perspective from those attending VSS for the first time was the OHSU was well regarded and doing online education well.

The returning students CRT's were reviewed, including the areas where improvements are needed.

Departments have reviewed the scores and have created an action plan for helping students and improving test scores.

#### **DISCUSSION ITEMS**

##### **Innovations and Competition**

Jen Christensen discussed how the school is different from the district schools and what sets the school apart from other online education providers. The Board discussed the Utah marketplace and the other online educators in the state that may not have the same focuses of OHSU. Gwendolyn recommended gathering the online leaders in the state as well as educating parents about online education. The barriers for students being enrolled in online education were discussed as well as the need for the school to become the thought-leaders in the online education community.

#### **PUBLIC COMMENT**

No public comment was made.

#### **CALENDAR ITEMS**

Board Meeting – December 7th at 10:00 AM

#### **ADJOURN**

Jen Christensen made a motion to adjourn the Board Meeting; Gwendolyn Smith seconded the motion. Motion passed unanimously.

Board Meeting adjourned at 11:35 AM.